

**MINUTES**  
**PS 166 PTA GENERAL MEETING**  
*DECEMBER 17, 2015 AT 8:40 AM IN THE COMMUNITY ROOM*

**I. Call to Order**

The meeting was called to order at 8:30AM by Co-President Erin Volkmar.  
Quorum was established.

**II. Approval of Minutes**

**MOTION** to approve the minutes of the General Board Meeting held on November 19th, 2015 was made and seconded.

The minutes were unanimously approved.

**III. CEC Meeting: Kerri Keiger**

- a. No changes this year to zoning in D3. Note that the DOE designs the zoning plans, and the CEC votes on approval.
- b. PS 166 will go back to 5 kindergarten classes
- c. Most PS 199 overflow will go to PS 191, as the persistently dangerous designation is expected to be lifted by then.

**IV. CAP & Annual Fund: Karyn Gooden**

- a. 4th / 5th grade is out of funding this week. We need CAPS especially to help with lunch - there is only 1 TA per lunch period. If you are waiting till January to contribute, please let us know.
- b. K is 81% funded (can pay CAPs through May), 1st 75% (can pay CAPs through April) 2nd 55% (can pay CAPs through Feb), 3rd 63% funded, 4th 32% funded, 5th 39% funded
- c. Note that the amount of the ask is set because some give 100% of the ask, some give less. Also expenses are higher this year than last year.

**V. Auction: Erin Leigh Peck, Janet Moyle and Max Alvarez**

- a. Email: [auction@ps166.org](mailto:auction@ps166.org)
- b. Solicitors needed to start asking for donations. Please email if you need solicitation materials.
- c. Donations should be made online, but there are 3 options in order of preference:
  - o go to [ps166auction.com](http://ps166auction.com) to fill out a form
  - o fill out a paper form and email it to the auction email address
  - o email the auction address and let us know what you want to donate
- d. Lighting and sound: We have someone in charge of this, we need helpers
- e. Design of the space: need helpers
- f. DJ: Need someone to make a big-band style playlist
- g. Graphic designers needed for ads, signs, etc.
- h. Storage? Anyone can donate
- i. Basket / Art Project: We need someone in charge from each class to lead the class in an art project and a basket to be auctioned off, ideally Old New York theme. NY Sports teams, festivals, etc.
- j. Auction goal is to raise \$120k, with 20k in the expense budget.

**VI. Announcements - Deborah Markewich**

- a. NYC Schools Account
  - o Each family should sign up for an account at [schools.nyc.gov/myaccount](http://schools.nyc.gov/myaccount)
  - o You need a creation code to get into the website, one per child. Deborah has these codes. You also need your child's OSIS number.

- o Eventually, report cards, assessments, etc., will all be on this account.
- b. School shows: Start at 9am, get here early to sign in. If your child is not in a December show, he or she will perform in March.

VII. **Treasurers' Report** – Julie Norwell

- a. **Pie Sale**: Net \$1,223. We grossed more but netted less than last year due to increased cost of pies.
- b. There are 2 asks:
  - o CAP - only for teaching aides, collected and pooled per grade
  - o Annual fund - everything else. The ask for Annual Fund is \$1000 per student.
  - o Email [finsec@ps166.org](mailto:finsec@ps166.org) for a copy of the budget
- c. Resolution A (“Reso A”): Capital grants for community projects. The grants have a one year lag, so it would be 2017 when we get the grant, and another 1-1.5 years to get the work done.
  - o PS 166 is asking for funding. One idea is to improve the auditorium. Any other suggestions? Please send an email to [pta.vice.president@ps166.org](mailto:pta.vice.president@ps166.org)
  - o Anyone else want to apply for grants? Please let us know.

VIII. **President's Report** - Erin Volkmar

- a. The PTA funds \$7500 for school supplies for teachers, which includes one toner cartridge per teacher.
  - o Teachers may ask for additional donations of toner cartridges from parents. If teachers ask for other supplies, talk to Kemal - there are lots of supplies in the supply closet.
  - o The PTA spends until the funds are exhausted
  - o PTA purchases from Staples or Amazon; please let us know if anyone has a connection or better supplier.
- b. Dance-a-thon instead of Walk-a-thon in Early Feb. / Late Jan.
- c. Playground: Most will be done the 2nd week of January and we will be able to use it following a walk-through.
  - o Due to the construction, lunch and recess was rearranged so that each grade had their own lunch/recess. We will keep this after construction ends because it works well.
  - o We will keep pickup in front of the yard because this seems to work better than pick-up from the yard.
  - o Some parents are in favor of a “no ball playing” rule for a half an hour after dismissal for safety reasons, as the yard is very crowded immediately following dismissal.

IX. **Principal's Announcements** - Debra Mastriano

- a. Testing: We will have after school help for 4th grade, and for 3rd and 5th graders by invite
- b. Parent engagement: Tuesdays after school
  - o The time of day is hard for parents, especially with no child care offered. Note that even if childcare were offered, it would only be for children attending the school.
  - o What do parents need? We will send out a survey.

X. **Adjournment** There being no further business, the meeting was adjourned at 9:45 am.

Respectfully submitted,

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Rachel A. Polimeni, Recording Secretary