

MINUTES
SCHOOL LEADERSHIP TEAM (SLT) MEETING
NOVEMBER 21, 2017 AT 7:00AM IN THE LIBRARY

Approved by unanimous vote at the December 19, 2017 meeting

I. Call to Order

The meeting was called to order at 7:09am.

In Attendance (11): Julie Norwell, Debra Mastriano, Nina Roosevelt-Collmer, Pam Korson, John Lussier, Juliet Ross, Iuliia Stozub, Emma Balmuth-Loris, Kara Johnson, Eileen Mishanie-Goldberg, Deborah Middleton

Absent (1): Jennifer Jin

A quorum was present

II. Approval of Minutes

The minutes of the School Leadership Team meeting held on October 24, 2017 were approved by unanimous vote.

III. Agenda Building

Ms. Roosevelt-Collmer informed the group that Mr. Fama would like to have the SLT read at our next meeting the 5th grade position papers on whether chocolate milk should be served in school. It was decided that, because the next SLT meeting would be a month away – and much after the 5th graders unit on position papers was completed, a better option would be to have a select group of teachers read the papers for the students.

IV. Principal's Report

Ms. Mastriano walked the group through the two-day schedule of PS 166's upcoming Quality Review on 11/28-29 and what to expect during those two days. The Quality Review will include leadership meetings, classroom visits and small group meetings with students. In general, the school's reviewer will be an outside observer looking in, and everything he sees should be self-explanatory. Children should know what they're learning and everyone should understand the objectives.

Ms. Mastriano will receive the reviewer's feedback at the end of the second day, including which areas are well-developed and which are proficient.

Ms. Mastriano said that in preparing for the Quality Review, she has been impressed with the ability of all the students from grades 2-5 during her "interviews" of them. No matter what level of reading a given child was at, she found them all to be able to talk about their learning.

Some discussion ensued on which aspects of PS 166 we ought to showcase during the review.

V. Review SLT Activities Calendar and Action Plan for CEP

Ms. Roosevelt-Collmer asked the group to review the SLT Activities Calendar for November and December as a reminder of what we should focus on in the coming month. She then suggested we form a subcommittee for each of the five CEP goals and asked everyone to think about which subcommittee goal he/she would like to work on.

The following subcommittees were decided on:

Goal #1, Rigorous Instruction: Ms. Mastriano, Ms. Roosevelt-Collmer, Ms. Johnson and Mr. Lussier

Goal #2, Supportive Environment: Ms. Mishanie-Goldberg, and Ms. Korson

Goal #3, Collaborative Teaching: Ms. Balmuth-Loris and Ms. Norwell

Goal #4, Effective School Leadership: Ms. Stozub and Ms. Jin

Goal #5, Strong Family/Community Ties: Ms. Middleton and Ms. Ross

VI. Adjournment

There being no further business, the meeting was adjourned at 8:10am.

Respectfully submitted,

Julie Norwell
Co-Recording Secretary